

# 2008 - 2009 ICS ORDER FORM

This form is for use by those teachers who have completed the ICS training.

Please send your order in **TWO WEEKS** prior to your required delivery date. Items will be delivered to your school within two weeks of receipt of order form. You will receive email notification on the day of delivery. **Walk in orders can not be filled.**

School	Teacher (Please Print)	Date Wanted	Date form received by SMC
Telephone ( )	Fax ( )	Email Address	

Please indicate method of payment below.  
(Check one of the following)

<input type="checkbox"/> Check attached. No cash or COD accepted  <input type="checkbox"/> Charge against pre-paid funds	Signature, Science Department Chairperson  <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	Signature, Administrator  <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
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For budget transfers, fill out completely including above signatures.

Budget Transfer (Budget info has changed; please talk to your school's budget person for the new budget line. Order can not be processed without all four areas filled out completely with the new accounting string.)

**TOTAL \$**

Cost Center \_\_\_\_\_ Fund \_\_\_\_\_ Functional Area \_\_\_\_\_ GL Account \_\_\_\_\_  
                   (xxxxxxx)                    (xxx-xxxx)                    (xxxx-xxxx-xxxxx)                    (xxxxxx)

Shipped	Qty (max. 5)	DESCRIPTION	\$/Unit	Total \$
<b>INTEGRATED SCIENCE LIVE MATERIALS</b>				
		Cheesecloth (10 6"x6" squares)	.50	
		Crickets (12)	.50	
		Daphnia (12)	1.75	
		Duckweed	.75	
		Elodea (1 bunch)	.75	
		Hermit Crab (only two sent with any size order)	1.00	
		Hydra (5-7)	1.75	
		Planaria (10)	1.25	
		Pond Water (2 liters)	.45	
		Red Worms (12)	1.00	
		Small Fish (12)	1.20	
		Straws (10)	.10	
		<i>The items listed above can be ordered as separate items</i>		
		<b>Class Set (this includes the items &amp; quantities listed above)</b> <i>Please indicate the number of class sets that you would like in addition to anything ordered above.</i>	11.00	
<b>TOTAL</b>				

Send forms to the Granada Hills Science Materials Center  
via fax: (818) 831-8456

or District mail: Granada Hills Science Materials Center,  
attn: Lynne Bernstein